

Posting Period

July 19, 2016 –
Open Until Filled

Compensation

Starting rate is \$26.23

(Starting rate is 90% of base wage until the successful completion of a 6-month probationary period)

Benefits

This position offers an excellent benefits package, including coverage for medical, prescription, dental and vision.

FLSA Status

Represented (Non-Exempt)

Department

Equipment Maintenance

Reports To

Director, Equipment
Maintenance

To Apply

<https://careers.portoftacoma.com>



For question or inquiries, please contact the Human Resources Department at hr@portoftacoma.com



www.portoftacoma.com

Job Summary

This position is responsible for fueling, cleaning and pressure washing equipment and vehicles, conducting fluid checks and cursory post-operational equipment inspections. Provides assistance to Equipment Maintenance mechanics and electricians, and performs other duties as assigned.

Essential Functions and Duties

- Fuel vehicles and heavy/light equipment with diesel, natural gas or gasoline.
- Record hour meter and mileage readings for vehicles and Heavy/Light equipment. Provide documented readings to the foreperson or lead and parts department.
- Check equipment fluid levels, including engine and transmission oil, coolant, and power steering fluid level via dipstick, reading control panel or equivalent; adds fluid where appropriate. Conduct initial post-operational inspections, records abnormal conditions (e.g., excessive use of oils or coolant, fluid leaks, air leaks, uneven breaking, hard steering, unusual noises or operations and damage) and notify the foreperson or lead.
- Pressure wash heavy and light equipment and other Port of Tacoma owned vehicles. Wash and clean interior of vehicles and equipment as needed.
- Maintains a clean and orderly work area.
- Perform related duties as assigned.

Required Experience and Education

Minimum education is a High School Diploma, GED or equivalent. Formal education beyond high school, and/or trade school training is preferred.

Must have First Aid/CPR training. The successful candidate must possess (or obtain within 30 days of employment) a valid Washington State driver's license and CDL Class B with no restrictions, Hazardous Materials Endorsement (H) and Tank Vehicle Endorsement (N) required.

Working Conditions

Must be willing to work any shift including overtime. Field responsibilities may include walking, climbing, bending, crouching, and being exposed to various outside noise, heights, and weather conditions. Must be able to lift up to fifty (50) pounds.

Knowledge, Skills, Abilities & Other Work Characteristics

Must the ability to follow all Port policies and procedures. Must be willing and enthusiastic toward attending staff meetings, supervisory and technical training. Must have the ability to read and accurately comprehend manuals, specifications, memorandums, regulations and policies pertaining to job responsibilities and employment requirements. Must be alert to learning new methods and equipment that will improve and enhance a safe working environment, expedite job completion and promote cost savings. Must consistently treat others with respect, be able to communicate effectively both verbally and in writing and have a communication style that builds positive customer relations. The ability to understand and communicate how personal job performance relates to the achievement of the Port's goals and the ability to interact effectively and positively with the public and with co-workers is required. Must have the ability to follow instructions and work independently, be punctual and have good attendance and be physically capable of performing the demands of the job. Must be able to work any shift including night shift, weekends and overtime. Must have knowledge of parts, tools, and equipment used in servicing automotive, diesel equipment, and cargo handling equipment; hazards and safety precautions followed in automotive and equipment repair shops, and working knowledge of applicable safety rules and regulations and other regulatory agencies.

This individual must demonstrate a caring customer service attitude, a strong commitment to excellence and be able to display behaviors and a commitment to the organization's core values. We value an individual who also brings an impeccable work ethic, is honest and models a high level of integrity. The port wants candidates who display enthusiasm, energy and a drive to succeed. Under the direction of the Chief Executive Officer the organization's culture is built on the following values: Integrity, Customer Service, Competitive Spirit, Courage, Stewardship and Collaboration. The alliance and the port seeks candidates who can align and model these values both internally and externally and understand what it means to carry out these values in their everyday work.

Benefits

As an employer of choice, the Port is proud to offer an excellent benefits package. This includes medical, prescription, vision and dental with no out of pocket employee premiums and full coverage for employee, spouse and all eligible dependents. In addition, the Port also offers vacation, twelve paid holidays, sick leave, bereavement leave, participation in the Washington State Public Employees' Retirement System (PERS) and a Port-funded Voluntary Employee Beneficiary Association (VEBA) account for out-of-pocket health related expenses for employees and their eligible dependents. The Port's excellent benefits package is valued between 45%-55% of base salary. Other excellent benefits also available.

Employment Eligibility

In accordance with the Collective Bargaining Agreement between the Port of Tacoma and ILWU Local 22, Article VII-Personnel Practices, Section 7.7, Qualified Port employees will have preference on job openings within their own union.

In accordance with the Immigration Control and Reform Act of 1986, all persons offered employment must provide acceptable proof of identity and authorization to work in the US. Such proof will be required prior to employment.

The successful candidate must possess (or obtain within 30 days of employment) a valid driver's license. Candidate must be able to successfully complete a post-offer drug screen and background investigation, with some positions requiring a post-offer physical. Candidate must also be able to obtain/maintain a Transportation Worker Identification Credential (TWIC), which is a program managed by the Department of Homeland Security (DHS). Information on this program can be viewed at <https://www.tsa.gov/twic>.

Application Process

All applicants **must** complete a Port of Tacoma application online at <https://careers.portoftacoma.com>. All applications must be submitted on or prior to the closing date. **Only applications meeting the qualifications may be considered for interview.**

**THE PORT OF TACOMA IS AN EQUAL OPPORTUNITY EMPLOYER
COMMITTED TO PROMOTING AND ENCOURAGING DIVERSITY IN THE WORKPLACE.**

