

Relief Security Officer - Recruitment #302



Posting Period

February 25, 2015 -
March 20, 2015

Compensation

Starting rate is \$27.80
(starting rate is 70% of base wage)

Benefits

This position offers no
benefits.

FLSA Status

Represented (Non-Exempt)

Department

Security

Reports To

Chief, Port Patrol

To Apply

<http://careers.portoftacoma.com>



For question or inquiries, please
contact the Human Resources
Department at
hr@portoftacoma.com



www.portoftacoma.com

Job Summary

This position is responsible for the protection of life and property throughout the Port area and immediate environment. Relief Security Officers are proprietary security officers, authorized to carry a firearm charged with the safety, security and protection of port personnel, its stakeholders and all properties in accordance with federal, state and local laws. In addition, these positions must follow all security, traffic and safety rules and regulations and engage in support activities to first responders. This is a non-benefited position, with no guarantee of hours allocated. Preference will be given to qualified candidates who are able to work all shifts.

Essential Functions and Duties

- Enforce all applicable port security-related federal, state and local laws and regulations and the general law and order of the Port of Tacoma community. Follows all security, traffic and safety rules and regulations and engage in support activities to first responders.
- Execute Port of Tacoma security duties encompassing the physical security of all port areas, waterways and adjacent port shoreline security, information security (protecting sensitive security information), supply-chain security and others. Monitor and control access in/out of Port facilities at assigned hours.
- Dedicated exclusively to 24-hour port safety and security activities, responsible for patrol and surveillance of the Port of Tacoma and neighboring port industrial communities. Executes command, control, communications and intelligence (C3I) duties at control center.
- Maintains the safety and security of all employees, labor and other waterfront stakeholders (including cargo and vessel operations). Officers patrol the Port of Tacoma waterfront by foot, vehicle and other means, including electronically.
- Oversee public safety as well as environmental and maritime-related safety regulations. Supports maintenance of free flow of commerce and produces a safe and secure environment that promotes uninterrupted Port operations.
- Responsible for the prevention of transportation security incidents, security breaches, and crime within the assigned port areas.
- Take action at the scene of transportation security and criminal incidents, to include executing requests for assistance, evacuation of personnel, administering first aid, gathering evidence, identifying witnesses, drafting incident reports, participating in Incident Command structure, and others.
- Conduct initial traffic, accident and other port security-related investigations, including cargo loss and general theft.
- Execute surveillance of operations terminals and cargo storage areas and conduct physical inspections of terminal buildings, operational areas, waterways, etc.
- Enforce vehicle and pedestrian traffic control, correct and report traffic and safety hazards observed to the appropriate authorities. Initiate and submit daily reports covering port security and shift activities/assignments.
- Maintain communications and respond to assistance and other related activities of other law enforcement agencies.

Required Experience and Education

Minimum education is a High School Diploma, GED or equivalent. Graduation from an accredited law enforcement or security academy required.

Minimum of three (3) years' experience as a security or police officer. Must have training and experience in the safe and proper use of firearms and must maintain an excellent driving record. Must maintain a valid Washington State Driver License and a valid State of Washington License to Carry a Concealed Pistol and also maintain eligibility to possess this license.

People. Partnership. Performance.

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Knowledge, Skills, Abilities & Other Work Characteristics

Must have knowledge of the following: the use, care and safe handling of firearms, laws controlling, and the procedures, practices and techniques necessary to execute Port of Tacoma Patrol operations; laws, codes and regulations concerning port security activities, transportation security incidents, criminal activity, emergency response, Incident Command Structure and National Incident Management System, and others as applicable; techniques, practice and procedures necessary for effective interaction with the general public, victims, suspects and officers of other agencies and municipalities; Port security duty manuals, facility security plans, departmental organizations, administrative direction and culture and all other applicable regulations and policies; basic personal computer and technology skills.

Must be skilled in the following: use and care of firearms and radio communications equipment; executing policing and security performance tasks as they relate to port operations and waterfront activities, including physical, supply chain, waterways and information security; execution of first responder, investigative duties and emergency vehicle operations; usage and application of defensive tactics, use of force policies, intermediate weapons, standard policing and tactical equipment, the National Incident Management System/Incident Command Structure, and others.

Must have the ability to: cope with situations firmly, courteously, tactfully and with respect for the rights of others; analyze situations quickly and objectively, and to determine a proper course of action to be taken; understand and carry out oral and written instructions; write and speak effectively, accurately and comprehensively; learn administrative procedures connected with port security work; maintain eligibility for commissioning by state or city police and the county sheriff; sustain unquestionable integrity and be bondable; physically perform all assigned duties; maintain an excellent driving record; respond favorably to stress; sustain strong anger management skills and maintain a high degree of emotional stability; effectively operate computers and their appropriate software programs; serve as a first responder in emergency situations and perform first aid procedures, including CPR.

Individual must possess the ability to align with the vision, goals, and core values desired at the Port of Tacoma; demonstrates enthusiasm, vitality and creativity; demonstrates a strong customer service attitude and treats all individuals with courtesy, dignity and respect and actively supports and clearly communicates the goals, objectives and strategies of their individual department and the Port. Must have unquestionable integrity.

Working Conditions

Must be willing to work any shift. Duties and responsibilities are performed mostly in a field environment, while executing port security and policing activities. Operates from a Port vehicle or on-foot, executes operations in an office and a variety of field areas and environments, and performs duties in unpredictable conditions and frequent exercise of moderate physical effort.

Employment Eligibility

In accordance with the Immigration Control and Reform Act of 1986, all persons offered employment must provide acceptable proof of identity and authorization to work in the US. Such proof will be required prior to employment.

The successful candidate must possess (or obtain within 30 days of employment) a valid driver's license. Candidate must be able to successfully complete a post-offer drug screen and background investigation, which will include a fingerprint check by local and/or federal authorities and a behavioral characteristics examination and assessment. Candidate must also be able to obtain/maintain a Transportation Worker Identification Credential (TWIC), which is a program managed by the Department of Homeland Security (DHS). Information on this program can be viewed at <https://www.tsa.gov/twic>.

Application Process

All applicants **must** complete a Port of Tacoma application online at <https://careers.portoftacoma.com>. All applications must be submitted on or prior to the closing date. **Only applications meeting the qualifications may be considered for interview.**

THE PORT OF TACOMA IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO PROMOTING AND ENCOURAGING DIVERSITY IN THE WORKPLACE.

