



# Local Economic Development Funding Request Application

The Port of Tacoma dedicates a portion of its revenues to partnership projects that create economic development benefits, enhancing the community vitality of Pierce County. As a special purpose district governed by state law, investments by the Port of Tacoma must adhere to the legal requirements set forth in **Title 53 of the Revised Code of Washington** (particularly Chapter 53).

Investments shall be limited to county, city, and town government agencies or non-profits in Pierce County and typically will involve the Port as a minority investor. The Port's allocation to a project will be committed for up to two calendar years, (however contracts must be signed in the calendar year awarded), and payable on a reimbursement basis. Investment focus and priorities include:

- a. Road and freight rail infrastructure projects that create long-term jobs
- b. Marine tourism infrastructure projects

intended to attract tourists to Pierce County from outside locations.

- c. Planning activities or events promoting international trade, business retention or business recruitment;
- d. Planning activities or events promoting tourism intended to attract tourists to Pierce County from outside locations.

Activities or events may not be religious in nature. You may apply and receive funds for up to three consecutive years.

If your project is found to be within the Port's statutory authority and policy guidelines, your application will be considered during the Port's annual review process. Municipal entities must agree to enter into an Interlocal Agreement in accordance with § RCW 39.34. For more information about the Port of Tacoma, visit [www.portoftacoma.com](http://www.portoftacoma.com) or call 253.428.8662.

**APPLICATIONS ARE DUE February 2, 2018**

## Instructions

- 1. Please fill in this form and print it out. Use the tab key or click to move between fields. Click to mark boxes.
- 2. Answer each question in the space provided.
- 3. Attach the required documents.
- 4. Sign and date the application.
- 5. Send completed application to:  
 Leslie Barstow, Manager, Community Relations, Port of Tacoma  
 PO Box 1837  
 Tacoma, WA 98401-1837,  
 or e-mail to [community@portoftacoma.com](mailto:community@portoftacoma.com)

## Applicant Information

### Organization

Name			
Address			
City	County	State/Providence	Zip/Postal Code
Website		Organization Legal Status, ie 501(c)3 or 107(c)	

### Organization/Representative/Contact

Name		Phone
Title	E-mail Address	

### Project Information

Title and Brief Description of Project		
Geographic Area Covered by Project	Number of People Served by Project	Dates of Project <b>From:</b> <b>To:</b>
Amount Requested from Port of Tacoma	Total Project Cost	Is this a one-time event or an ongoing effort?

# Port of Tacoma Local Economic Development Funding Request Application

## Funding Sources for this Project

Firm Financial Commitments to Date	
Source	Amount

  

Other Sources Where Applications Were Submitted		
Source	Amount	Status

**Purpose:** *What will this project accomplish?*

**Our funds:** *Specifically, how would you use our contribution? When would you want the contribution?*

**In-kind:** *If the Port does not contribute any money, are there in-kind services that the Port could provide?*

Port of Tacoma Local Economic Development Funding Request Application

**Referral:** *Who suggested that you contact the Port for funding on this project?*

**Need:** *Why is this project important to our community? Why should this project be important to the Port?*

**Approach:** *How do you plan to implement this project?*

**Support:** *What kind of local support is there for the project?*

Port of Tacoma Local Economic Development Funding Request Application

**Coordination:** *Who else in your community is working on this issue? How do you coordinate with them?*

[Empty response box for coordination information]

Port of Tacoma Local Economic Development Funding Request Application

**Future Support:** *How will this project be financed in the future?*

**Deliverables:** *What will the Port receive for their financial +/- or in-kind partnership? What happens to our funds if the event does not occur?*

**Evaluation:** *How will the success of the project be measured?*

**Additional Information**

Does this organization have a formal policy of compliance with equal employment opportunity and affirmative action laws and regulations?	Yes No
--	-----------

Please attach each of the following to the completed application:

- \*Project budget (if relevant)
- \*List of current board members/officers

**Signature**

Signature:  Print Name Here:	Date
------------------------------------	------

**APPLICATIONS ARE DUE NO LATER THAN  
February 2, 2018**